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10 May 2018

Performance and Finance Select Committee

A meeting of the Committee will be held at **10.30am on Friday 18 May 2018**, at **County Hall, Chichester**.

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Indicative Timetable

Item 1	Declarations of Interests	10.30 – 10.45
Item 2	Minutes of the 21 March meeting	
Item 3	Urgent Matters	
Item 4	BPG Appointments	
Item 5	Response to recommendation	
Item 6	Part II Matters	10.45
Item 7a	Total Performance Monitor - February	10.45 – 11.45
Item 7b	Total Performance Monitor - Outturn	
	BREAK	11.45 – 11.50
Item 8	Pensions Administration	11.50 – 12.20
Item 9	Call-ins	12.20 – 12.30
Item 10	Forward Plan of Key Decisions	
Item 11	Possible Items for Future Scrutiny	
Item 12	Date of Next Meeting	
	Part II	
Item 8 Appendices	Pensions Administration	

Agenda

Part I

1. Declarations of Interests

Members and officers must declare any pecuniary or personal interest in any business on the agenda. They should also make declarations at any stage such as an interest becomes apparent during the meeting. Consideration should be given to leaving the meeting if the nature of the interest warrants it. If in doubt, contact Democratic Services before the meeting.

2. Minutes of the previous meeting held on 21 March 2018

To confirm the minutes of the meeting of the Committee held on 21 March 2018, [attached](#).

3. **Urgent Matters**

Items not on the agenda which the Chairman of the meeting is of the opinion should be considered as a matter of urgency by reason of special circumstances, including cases where the Committee needs to be informed of budgetary or performance issues affecting matters within its terms of reference which have emerged since the publication of the agenda.

4. **Business Planning Group Appointments**

The Committee is asked to appoint five members to the Business Planning Group (BPG), including the Chairman of the Committee and two minority members.

The current members of the BPG are Mr Montyn (Chairman), Mr Elkins (Vice-Chairman), Mrs Mullins, Mr Waight and Dr Walsh. Mr Waight has notified the Chairman that he will be standing down from the Group and Mrs Dennis has volunteered to take up this position. Members are therefore asked to agree the amended Membership of the Group.

No background papers.

5. **Response to recommendation**

Response by the Cabinet Member for Finance and Resources in relation to the recommendations made at the 21 March 2018 meeting of this Committee regarding the called-in Fees and Charges decision, [attached](#).

The Committee is asked to note the response.

6. **Part II Matters**

Members are asked to indicate at this stage if they wish the meeting to consider bringing into Part I any items on the Part II agenda.

7a. **Total Performance Monitor**

A report by the Director of Finance, Performance and Procurement, setting out the performance and finance position as at the end of February 2018 and an appendix regarding the Transformation Programme, [attached](#).

The Committee is asked to examine the data and supporting commentary for the February TPM and make any relevant recommendations for further scrutiny by the Committee, for action by the Cabinet Member or a relevant service Select Committee.

7b. **Outturn Total Performance Monitor**

A report by the Director of Finance, Performance and Procurement, setting out the performance and finance outturn position at the end of the financial year 2017/18, [attached](#).

The Committee is asked to examine the data and supporting commentary for the Outturn TPM and make any relevant recommendations for further scrutiny by the Committee, for action by the Cabinet Member or a relevant service Select Committee.

8. **Pensions Administration**

A report by the Director of Finance, Performance and Procurement, [attached](#).

Part II appendices for this item will be included for members of the Committee only.

1. The Committee is asked to review and support the proposal below. The Cabinet Member will be asked to agree the following:
2. To agree the transfer from Capita and the appointment of Hampshire County Council to deliver the following service functions:
 - a) Pension Administration Service for the Local Government Pension Scheme (LGPS)
 - b) Pension Administration Service for the Fire Pension Schemes.
 - c) The pensioner payroll service to both retired LGPS and retired Fire Pension members and other beneficiaries.
3. The Director of Finance, Performance and Procurement in consultation with the Cabinet Member for Finance and Resources be given delegated authority to finalise the service agreement with Hampshire County Council to take effect by March 2019

9. **Call-ins**

There have been no requests for call-in to the Select Committee within its constitutional remit since the date of the last meeting. The Director of Law and Assurance will report any requests received since the publication of the agenda papers.

10. **Forward Plan of Key Decisions**

Extract from the Forward Plan dated 9 May 2018, [attached](#).

An extract from any Forward Plan published between the date of despatch of the agenda and the date of the meeting will be tabled at the meeting.

The Committee is asked to consider whether it wishes to enquire into any of the forthcoming decisions within its portfolio.

11. **Possible Items for Future Scrutiny**

Members to mention any items which they believe to be of relevance to the business of the Select Committee and suitable for scrutiny, e.g. raised with them by constituents, arising from central government initiatives etc.

12. **Date of Next Meeting**

The next scheduled meeting of the Committee is to be held on 9 July, at County Hall, Chichester. The meeting will commence at 10.30am.

Probable agenda items include:

- WSCC Annual Report
- Total Performance Monitor
- Contract Management TFG Report
- One Public Estate
- Asset Strategy
- Business Planning Group Report
- Scrutiny Annual Newsletter

Any member wishing to place an item on the agenda for that meeting must notify the Director of Law and Assurance by 27 June 2018.

Part II

The Committee is asked to consider in respect of the following items whether the public, including the press, should be excluded from the meeting on the grounds of exemption under Part I of Schedule 12A of the Local Government Act 1972, as indicated against the item and because, in all the circumstances of the case, the public interest in maintaining the exemption of that information outweighs the public interest in disclosing the information.

Pensions Administration

Appendices are included for members of the Committee only:

Appendix 1 - Strategic Case

Appendix 2 - Estimated Costs of Service

Appendix 3 – Performance

Exempt: paragraph 3, financial or business affairs of any person (including the authority).

To all members of the Performance and Finance Select Committee